

HOKITIKA

TRAMPING CLUB

TRIP COST POLICY

The treasurer will set the indicative trip cost on the website when the schedule is released. Leaders must inform treasurer of confirmed numbers for trip 1 week out. Leader is responsible for arranging enough drivers and having them complete **Driver Vetting Form**.

A minimum of 3 committed participants on a trip trigger the club transport policy. Less than this the driver splits costs with the other occupant of the car.

If transport policy triggered the Treasurer will confirm the trip cost for all participants and provide payment details by email.

Treasurer will inform leader when all participants have paid their trip fee. Drivers must also pay their trip fee.

Surplus trip fees will be retained by club and put towards the bi annual social camps and equipment purchases for members to use on trips.

THE CALCULATION

This will be reviewed every 6 months by the treasurer.

For trip planning:

Calculation fuel price will be 50cents above the cheapest 91 RON pump price in Hokitika the day the Trip Schedule is published.

Calculation will be based on 7L/100kms average combined fuel consumption for 1 car and 4 trampers with \$3.5 added per day for wear/tear/maintenance/vehicle costs

Calculation will be based on google maps distance from BP Hokitika to the respective road end and back

Non-members have a \$5 surcharge on all trips

For trip departure:

Calculation based on fuel price of cheapest 91 RON pump price in Hokitika the day the leader confirms their trip.

Calculation will be based on 7L/100kms average combined fuel consumption and \$3.5 added per day per car for wear/tear/maintenance/vehicle costs. A 20% margin is added and costs split between the number of participants.

Non-members have a \$5 surcharge on all trips

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DRIVER PROTOCOLS

One of the greatest risks that members face when heading out on trips with the Club is from road accidents.

The following protocols set out the behaviour that the Club expects from drivers on Club trips: whether driving the club van, a rental vehicle or private car. These protocols also outline what drivers can expect from passengers and from the club.

Our expectations of drivers on Club trips are that they will:

At all times drive legally, in accordance with the Road Code and license guides. This includes:

- Staying below the speed limit at all times;
- Never using mobile phones (including checking messages etc.) or other electrical devices (e.g. Ipods) while driving a vehicle;
- Not drink alcohol within the 24 hours prior to driving;
- Drive at a speed and in a manner that is comfortable for all persons who are travelling in the vehicle (this may be lower than the legal speed limit and depend on the conditions);
- Pay for any traffic fines they incur (since the club expects drivers to follow the Road Code);
- Follow the terms of any rental vehicle agreement;
- Report any damage or mechanical issues with a van promptly;
- If picking up/dropping off passengers, ensure that the vehicle is off the road and is only stopped when it is safe to do so.

Driver expectations of the club if private transport is used for a club trip are that the club will:

- Pay the members component of the trip fares collected from the passengers to the vehicle owner. This is intended to cover fuel, the running costs of the car plus additional money to cover risk of break-in.

When private transport is used, the club will not:

- Cover any costs associated with break-ins or mechanical breakdown, including any insurance excess.

Trip leaders should remind participants there is always a possibility of vehicle break-ins and careful judgement should be exercised if participants want to leave personal gear in vehicles. The Club will not cover any costs associated with loss of personal belongings because of break-ins of vehicles, including any insurance excess.

Drivers can expect that passengers on club trips:

- Will always wear seatbelts;
- Will not unnecessarily disturb the driver;
- Will follow all reasonable instructions given by the driver;
- Will arrive on time to departure points;
- Will return to the vehicle by the given time after a meal break stop;
- Will not partake in activities that could distract or harm the driver whilst driving.